

# Requests for Other Working Groups

These arise from one of two situations, first an issue has been filed in your JIRA tracker and you wish to assign it to another group, or you wish to file an issue with another group.

## Creating an issue for another group

- Click on CREATE on any JIRA page
- Select the JIRA tracker you wish to file the issue with and complete the form
- Once created add your groups JIRA abbreviation (DMT, DCAP, CV, etc.) to the label section. This will allow you to create a dashboard with visual status trackers for other groups using the label as a filter.

## Moving an issue to another group

- Click on “...” in the upper right corner of the page
- Select Move
- Follow the instructions. Most issue trackers use the same profiles so should easily move between trackers without loss of content.
- Once created add your groups JIRA abbreviation (DMT, DCAP, CV, etc.) to the label section. This will allow you to create a dashboard with visual status trackers for other groups using the label as a filter.

## Not sure who to file an issue with?

File it with DVG – this will be reviewed and assigned as appropriate. The filer will be notified of the move when it occurs.

## Requesting an enumeration in LION

File your request with DVG including the following information:

- Name of Enumeration list
- Documentation of the list including its intended usage
- Enumeration items with definition