

# Step-by-Step Process for Creating a Functional View in Drupal

All selected classes MUST be in a publishable Library Package. Classes from these package DO currently show up in the list of available classes for Functional Views. Currently non-publishable packages include:

- Deprecated Packages:
  - Deleted
  - DiscoveryDEPRECATED
  - ProcessingDEPRECATED
  - HistoricalProcessDEPRECATED
- Packages of 3.2 classes:
  - Keep
  - Toss
  - Review
- Packaged in development stages:
  - Qualitative
  - CollectionManagement

## **ACTIONS:**

1. Add the DocumentInformation (currently this is done automatically during the binding process) and related classes as needed
2. Select one or more primary classes
3. Starting with a primary class and repeating for each included class:
  - a. Verify that it is in a publishable package
  - b. Identify all related classes
  - c. Determine if the class is to be included in the view
    - i. If Yes, add it to the list of classes for the view (Note that any required class MUST be included)
    - ii. If No, document that the parent class has been restricted and why the exclusion of the related class has not been included

Currently Drupal does not support the identification of a restricted class or class level documentation that is specific to the Functional View. This information must be recorded and entered in the Functional View level documentation. We currently do not have a set of tags to define this in a consistent manner but this will be worked out soon.

1. Purpose of the Functional View
2. Use Case(s)
3. Target Audience (who are the intended users of the Functional View)
4. List of constrained classes (those where one or more relations were not entered)
  - a. Document use

5. Documentation of any specialized use of classes within this Functional View
6. General documentation on the use of the Functional View

Suggestion:

Create a spreadsheet with the following columns:

- isPrimary – check for each primary class
- isRestricted - check if all related classes are NOT included in the Functional View
- Included Class – Name of the class included in the Functional View
- Class level documentation specific to the Functional View – Include for all restricted classes, optional for other classes

This structure will allow you to sort the classes and determine if you've replicated a class. Alphabetizing the list of classes facilitates entry in Drupal.