# **DDI Training Working Group**

**Tuesday August 4th, 2020**

9-10.30 am (EST), 2 pm (UTC), 3 pm (CET), 4 pm (CAT/EET)

Zoom-Meeting:<https://us02web.zoom.us/j/84563811637?pwd=QmNCNFY3YVhrRS8yb1NXZ3E5UkJNZz09>

Group email alias: [ddi-training-group@lists.gesis.org](mailto:ddi-training-group@lists.gesis.org)

Group information and documents in [Confluence](https://ddi-alliance.atlassian.net/wiki/spaces/DDI4/pages/7864375/Training+Group)

Group information and documents in [Google](https://drive.google.com/drive/folders/1k7QbPH2QgpUr5ikBAp15siY_9tg_3YZm)

DDI Training Library: <https://zenodo.org/communities/training_library/?page=1&size=20>

***\*Please ‘bold’ your name if you are here!***

Present: **Jane Fry (Carleton U),** **Anja Perry (GESIS)**, **Martine Gagnon (Laval U), Dan Gillman (US Bureau of Labor Statistics), Arofan Gregory (Consultant)**, **Chifundo Kanjala (London School of Hygiene & Tropical Medicine),** **Kaia Kulla (Statistics Estonia)**, **Marta Limmert (Statistics Estonia)**, **Jared Lyle (DDI Director)**, **Alexandre Mairot (Stethos France - Exastat),** **Hayley Mills (CLOSER)**, **Hilde Orten (NSD)**,

Regrets: Florio Arguillas (Cornell U), Alina Danciu (Sciences Po), Jon Johnson (CLOSER), Lucie Marie (Sciences Po), Knut Wenzig (German Institute for Economic Research)

Chair: Jane Fry; Note taker - Chifundo

**Agenda/Notes:**

**1 Previous Meeting notes -** [July 7, 2020](https://docs.google.com/document/d/1i4jLjtmeXE3U6A-0rwntQQUcyTG-VZd6M-BwQKMRIho/edit#heading=h.f4n7kcwirwwf)

* Accepted

**2 Citation for the Training Library**

* Arofan wrote this [discussion paper](https://docs.google.com/document/d/1bijJPmcoqqvYuemZ5OZW2EUiqu522Uk1B_hqdX7fRE8/edit) on how IP rights and citation for the Training Library and the slide decks in it can be handled.
  + Aim is for the paper was not to lose the past discussions.
  + Should we use the CC BY, similar to other DDI Alliance materials?
  + Two groups of contributors - how to give credit for the contributors:
    - older slides from previous group
    - Slides from current team
* Reuse of of existing DDI slides
* If a contributor already has a license for their material, they can get credit through citing that license
* Use of group name instead of members’ names - this provides a work around for issues that may result with members’ organisations
* CC BY acceptable to the training group - allows appropriate reuse and attribution of the contributors

**Action:**  Prepare template for members to use for adding CC BY license for their materials

* Goal - Create a DDI working paper which will be on the DDI-A website about this issue - ACTION? - to be done later when we have more time
* Zenodo can be used to publish the slides
  + DOIs are automatically produced
  + it works well for versioning.
  + There is already a [DDI Training Group folder](https://zenodo.org/communities/ddi-train/?page=1&size=20) in Zenodo.
* How do we list everyone's names?
  + - See Anja’s example for [CESSDA](https://www.cessda.eu/Training/Training-Resources/Library/Data-Management-Expert-Guide/8.-Contributors)
* **ACTION report: Anja** to investigate DDI lifecycle (each release has a separate list of contributors).
  + Jared says we don’t have anything to worry about IP issues
    - just check with them about the CC licence we will be using.

Zenodo

* [Versioning and attribution](https://help.zenodo.org/#versioning) - We need DOIs and specific list of contributors for each deck
* Publishing the slides
* one entry in Zenodo for Training Library and add slide decks under this entry
* ~~or a community of contributors - each contribution has its own DOI~~
* Purpose of Training Lib, its versioning and the versioning of its individual contents
  + Reference for users to go back and look for slides
  + Academic citation
  + Single identifier (URL, not a doi) for the library - late bound
  + May be easier to have DOI for each deck to make versioning easier
    - No versioning for the lib, Zenodo community - <https://zenodo.org/communities/ddi-train/?page=1&size=20>
  + Library will very unlikely be used as a unit but users will go into it to find a particular combination of decks
  + On the DDI Alliance website there will be links to the Zenodo library rather than a duplication of all the slides.

**~~Action : Anja will create Zenodo community library~~**

**Ownership of produced materials (IP)**

* University of Michigan will own the materials
  + Contributors will be credited
* ANSI policy

**~~Action:~~** ~~Dan~~ to provide details of the ANSI policy around ownership for use in working out what's appropriate for the Training group

* we will discuss this at the next meeting

Material from Dagstuhl workshops

* Add to Zenodo, give the decks DOIs which can then be cited
* How to handle issues in these slides?
  + Would it be better to incorporate these slides in the current effort and add the original producers as contributors
* Three categories of slides (updated slides from Dagstuhl, slides from the current group and slides from others)

**Actions**: Jane and Anja to write asking the organisers (Achim, Jon, Wendy) what their view is on this

**3 Metadata Tags (postponed to next meeting )**

* Check out the [Google doc](https://docs.google.com/document/d/1z3CMgYTYVxSPd00fYumwwebSU1HMt1DQpl2z4EN6OnY/edit)
  + people can put their comments in it
* These are the tags suggested for the resources on the website.
  + comments, suggestions (All)
    - ?????
* Are there more/less to be used?
  + Theme
  + Introductory
  + Audience
  + Language
  + DDI-Codebook
  + DDI-Lifecycle
  + DDI-CDI
  + ???

**4 Round Table -** DDI Training Events, Requests received

* [EDDI 2020](https://www.eddi-conferences.eu/eddi-2020/) (Dec 1-2)
  + Abstracts submitted
    - Arofan and Hilde - CDI DDI Workshop
      * accepted - asked to do 1 hour
    - Achim - DDI CDI - code generation for developers - Presentation?
    - Jane and Benjamin did. DDI-C and DDI-L - Workshop
      * accepted
    - Jane - Update on this group - Presentation
      * accepted in principle (August 3)

**Action**: Write an email (Hilde) for the group of workshop organisers asking for a longer time 2 - 3 hours

* Webinars DEFERRED
  + DDI-CDI (Arofan, Hilde)
  + Five have been completed so far
  + See [here](https://ddialliance.org/about/developing-products-of-the-ddi-alliance/ddi-cross-domain-integration-review-webinar-series) for the webinar series
* CODATA International Fair Convergence Symposium 2020 (Nov 30 - Dec 4) DEFERRED
  + More information [here](https://codata.org/call-for-sessions-posters-and-lightning-talks-international-fair-convergence-symposium-2020-deadline-20-july-2020/)
  + Session proposals due Sept 30
  + Lightning talks due October 31

**5 Reports from the sub groups (postponed to next meeting)**

* Reminder: You can use Confluence to work together as a group, Anja created sub pages for each group. If you need editor permission issues see Wendy.
* **Slide Review group (Chair - Hayley)**
* **ACTION report: HM** to set up meeting with Arofan to discuss progress and feedback.
  + ????
* **ACTION report: Arofan** to find and share Australian Aging longitudinal study training set exercise.
  + ???
* Next step - how do we use these activities both in person and can these be used virtually? - **ACTION report: Slide review WG** to discuss with Arofan.
  + ???
* **Gap Analysis group (Chair - Dan)**
* **ACTION report: Dan** to find list of most recent gap areas and send to Anja to add here.
* **Webpage Update group (Chair - Marta, Update - Jane)**
* ???
* **Training Opportunities group (Chair - Hilde)**
* ???

**6 Report from the Chairs (Anja)**

* DDI Quarterly Coordination Call (Anja)
  + Anja attended
    - Budget finalised
    - see it [here](https://docs.google.com/spreadsheets/d/1YlHBQYtTypBFLvl2TCWwHpov7TFGdnd4pAjH_a8mtWU/edit#gid=0)
    - travel to conferences and to give workshops cut out
    - Conference fees reduced
    - Funding of slides editing was approved
    - only approved for webinar software ($550) and professional editor ($5000)
    - will have to coordinate with Marketing (Barry) and Scientific Board (Ingo, Achim) for training videos
      * that is because we report to them

**Action** - Approach Scientific board to still secure funds for the videos - Anja will set up a meeting to discuss this (WIth Jane, Achim, Barry, Ingo)

**7 Any other Business (postponed to next meeting)**

* Create a policy that this group is updated about any training related events? F.ex. DDI-CDI webinars could appear under upcoming trainings on the webpage (Anja)
* ???

**8 Next meeting**

* Tuesday, September 1, 2020
  + Note taker will be Alexandre
  + 9 am (EST), 2 pm (UTC), 3 pm (CET), 4 pm (CAT/EET)
  + Zoom details to be sent out the day before the meeting
  + Regrets: