# **DDI Training Working Group**

**Tuesday October 5, 2021**

9-10.30 am (EST), 2 pm (BST), 3 pm (CET), 4 pm (CAT/EET)

Zoom-Meeting: <https://zoom.us/j/84563811637?pwd=QmNCNFY3YVhrRS8yb1NXZ3E5UkJNZz09>

Group email alias: ddi-training-group@lists.gesis.org

Group information and documents in [Confluence](https://ddi-alliance.atlassian.net/wiki/spaces/DDI4/pages/7864375/Training%2BGroup)

Group information and documents in [Google](https://drive.google.com/drive/folders/1k7QbPH2QgpUr5ikBAp15siY_9tg_3YZm)

DDI Training Material: <https://zenodo.org/communities/ddi_training_material/>

***\*Please ‘bold’ your name if you are here!***

**Present: Anja Perry (GESIS), Jane Fry (Carleton U)**, **Alina Danciu (Sciences Po),** **Dan Gillman (US Bureau of Labor Statistics),** **Arofan Gregory (Consultant),** **Kaia Kulla (Statistics Estonia),** **Kathryn Lavender (NACDA - ICPSR)**, **Jared Lyle (DDI Director)**, **Hayley Mills (CLOSER)**, **Laura MOLLOY (FAIRsFAIR, CODATA), Hilde Orten (NSD),**

Regrets: Adrian Dusa (RODA), Lucie MARIE (Sciences Po), Marta Limmert (Statistics Estonia), Katrin Shuyler (Stats Estonia)

**Chair**: Anja Perry; **Note taker:** Arofan Gregory

### Agenda/Notes:

#### **1a. News about the Training Cttee**

* 2-year term for co-chairs is coming up. Kudos to group for Training Materials, webinars/CODATA, and web pages. Anja and Jane are stepping down - Jane will remain in the group, Anja will be moving away from DDI due to work obligations.
* Looking for volunteers: suggestion is that co-chairs be replaced by co-chairs. If you are interested, send an email to Anja and Jane.
* Jared says “thanks” to co-chairs and committee generally.
* **ACTION:** **Jane** - E-mail to be sent to group for those not on call.

#### **1b. Previous Meeting notes -** [September 7, 2021](https://docs.google.com/document/d/1YBHPPYeNHVPmAZ_sdrXO_NpUN2Apegkkm9N980aIBXs/edit#heading=h.gjdgxs)

* No comments on prior notes - accepted.

**1c. Just a reminder from the last mtg**

* Note taking process - New! Each group should add new topics to agenda before the meeting, to help note takers.
* When the agenda is sent out, if you could add your updates in, it will make it much easier for the note takers, especially when you have a lot to report. Thank you!

### 2. Glossary update (Arofan)

* it was requested that this be discussed at the beginning of this mtg
	+ Work needs to be done on a DDI Glossary.
	+ **ACTION:** Dan and Arofan will talk about it. And keep Hilde in the loop.
	+ Should not be part of Training group
	+ Next step is to take it to the Scientific Board - their next mtg is Oct 12 but the proposal will be ready by the November meeting
	+ Laura is interested in being part of this group.
	+ Want it to be used as widely as possible - even by FairsFair, potentially

### 3. Reports from the subgroups

#### **3a.** [**Slide Review sub-group**](https://ddi-alliance.atlassian.net/wiki/spaces/DDI4/pages/1831305239/Meetings%2Band%2BActions) **(Chair - Hayley)**

* Summary of where we’re at
	+ Working on concepts and universes slides decks
		- Use of ‘All’ in universe descriptions? (Dan/Kaia to explain)
		- Kaia: “All” makes distinction between population and universes - this is explicit in DDI-CDI, not in earlier versions. Dan feels it is implicit and not needed. The point is to reduce confusion, rather than to suggest it in one training and not in another. To be discussed further in the group. (This might be a language issue.)
	+ Identified and updated slide decks which needed minor changes [Gesis folder](https://gesisbox.gesis.org/index.php/s/78pzrRYYxCgFSfw?path=%2F4.%20Revised%20for%20updating%20on%20Zenodo)
	+ Finalised two slide decks to be edited [Gesis folder](https://gesisbox.gesis.org/index.php/s/78pzrRYYxCgFSfw?path=%2F3.%20Final%20for%20editing%20(for%20Shelly))
	+ Prioritization of slides/items to work on has been updated to reflect this→ see [Whiteboard](https://lucid.app/lucidspark/invitations/accept/inv_559a9bd0-f9d6-433a-920b-d4ec0138f85c?viewport_loc=-638%2C-620%2C3360%2C1756%2C0_0)
* To remind all the dates for webinars, see please:<https://codata.org/initiatives/working-groups/ddi-training-webinars/>
* Update - ACTION from 2nd last meeting -
	+ Arofan raised a question about technical topics that are in the slide decks, and have been reused for years, but it always puts trainees in the problem that they do not understand because it is too complicated. A separate slide deck which is concentrating on technical issues (in detail, in the form of hands-on, DDI version specific) would be more valuable. How to produce this kind of product for trainers?
	+ Arofan and Dan to gather interest and schedule meeting and develop a plan before taking it to the training committee
* Update - Process on how and when to update training materials, like the process used by ESS (suggested by Hilde)
	+ Was this process further discussed? (Need to agree on a smaller number of releases, not for every minor change.) What is the cut-off point? To be determined.
	+ Knut wants to suggest some bigger changes - should we wait for these? Anja to follow up with Knut.
	+ Jared: We should send out an announcement when we have a new release. We need to check if we did an official release last time - if not we should do one. (Anja Tweeted it, but maybe not mailing lists. Jane to contact Barry - see below.)
* Update - “How to use the training materials’ slide deck
	+ see draft under ‘[Review of Slide Decks WG](https://drive.google.com/drive/folders/1kYljtvPgKtw_CRbCfKgmUlNhat71YkoM)’
	+ This would help with people who are presenting the slides knowing which content could be related for a broad picture
	+ nothing has been done yet - they will be reviewing this and get back to us about it.

**NB!** “Training Materials” – keep in mind to use this term instead of “Training Library.”

#### **3b. Training Opportunities sub-group (Chair - Hilde)**

* Marta is leaving the group and Stats Estonia - Thank you Marta, for all of your great work!
	+ **ACTION** - Anja and Jane to send email to say ‘Thank you!’ **DONE**
* EDDI Training Fair (Alina and Arofan)
	+ [EDDI Training Fair - Plans](https://docs.google.com/document/d/1GGIOCeD3ZR-zn6ZWcwMqrlrRIq3uLbXv/edit)
	+ EDDI likes the idea - they’re coming out with a draft programme soon
	+ Our plan - 3 tracks
		- ‘Discovering DDI’ (day before EDDI)
			* series of short presentations, videos
				+ DDI and FAIR
		- DDI workshops/tutorials - introduction by Wendy
			* DDI-C, DDI-L, DDI-CDI, other DDI Alliance products
			* not presentations about projects
		- Tools’ vendors - still in recruitment stage
	+ program coming in next couple of weeks
	+ Asked Jane (yes), Anja (not able due to time constraints), Dan (yes), Hayley (yes), Kaia (thinking about it) to contribute
	+ **ACTION:** Arofan will be contacting interested parties
* Update on new and current training requests received
	+ a [spreadsheet](https://docs.google.com/spreadsheets/d/1wcctrLc5pPp73oCHsvkSX8EBLd1xGDJ9/edit#gid=293109588) that keeps track of all training requests received.
* Webinars held since last meeting: (Laura)
	+ None.
	+ Alina/Laura conduct survey from the September webinar.
		- 10 responses - some good feedback
* Future Webinars/Events:
	+ See [CODATA website](https://codata.org/initiatives/data-skills/ddi-training-webinars/). Webinar 4 may need rescheduling.

#### **4. Webpages update (Jane)**

* Promoting of Training webpages
	+ What is happening with this? Jared mentioned (see above). Announcements to be coordinated with Barry for formal announcement.
	+ Use CODATA Training Announcements list - Laura can help facilitate this.
		- <http://lists.codata.org/mailman/listinfo/data_science_training_lists.codata.org>
* Events pages - No update
	+ **ACTION:** Jane will work with Marketing on this

### 5. Update from the sprints (Arofan/Hilde)

* No action since last meeting.
* We have finished the first half of the program. Well done!
* Next series will be discussed at next Training Opps meeting, but more to come soon.
* The date of the next webinar will be determined at the next group meeting. With different upcoming conferences ([Scidata](https://www.scidatacon.org/), EDDI), may not schedule one before the new year.

### 6. Report from the Chairs (Anja)

* No update - Our slides also available on CODATA page for webinars
	+ What about double publication?
	+ Possibly cross-link in Zenodo so that there is one DOI - check with CODATA regarding cross-linking inside of Zenodo.
		- **ACTION:** Arofan will contact Simon.
	+ **ACTION:** Jane, Anja, Laura, Jared, Barry, Simon collaborate on best approach going forward; send questions to Laura, Jane will schedule something with Anja, Barry and Jared first.
* Anja is in the process of including the Training Material in the SSHOC Training Group toolkit (European initiative) and the DINI RDM Training Collection (German initiative)
	+ If you have similar initiatives in your countries, please add them there as well :-) Is this [**https://www.fosteropenscience.eu/**](https://www.fosteropenscience.eu/)relevant?
* FAIRsFAIR Competence Center interested in a subset of the Training Materials (some too broad).
* No Update from Scientific Board - Name of our group and mandate?
	+ Name - Training Group vs Training working group vs Training Committee vs ???
	+ Mandate - was set for first 2 years - now what?
	+ questions went to SB in July to discuss (we report back to them)
		- Pending response; Sept meeting postponed because of Dagstuhl
	+ We will wait until we hear from the SB before we proceed
* Videos
	+ Kristi received some feedback from the Marketing group and is working on those
* Mailing list
	+ will be taken over by ICPSR in November (Anja had set up the present one)
* Zenodo uploads
	+ ‘Training Materials’ will be taken over by Shelly in November, Anja has been doing it
	+ these are admin tasks
	+ this will ensure consistency
	+ ‘Presentations’ - anyone can upload to this community - Shelley should watch for any problems and contact chairs if there are questions (spam, mis-behaving vendors, etc.)
* GESIS box - Anja will still let us use it

### 7. Next meeting

* Tuesday, November 2, 2021
	+ Note taker will be Adrian Dusa
	+ 9 am (EST), 2 pm (UTC), 3 pm (CET), 4 pm (CAT/EET)
	+ \*\*\*Please observe the time change from daylight saving times - the US and Canadian times differ next time because they change their clocks a week later! The calendar entries should be correct.
	+ The usual Zoom details (see at the top)