# **DDI Training Working Group**

**Tuesday 06 September 2022**

9am (EST), 2pm (UTC), 3pm (CEST), 4pm (CAT/EET)

Zoom-Meeting: <https://sciencespo.zoom.us/j/5120824118>

Group email alias: ddi-training@icpsr.umich.edu (<https://groups.google.com/g/icpsr-ddi-training>)

Group information and documents in [Confluence](https://ddi-alliance.atlassian.net/wiki/spaces/DDI4/pages/7864375/Training%2BGroup)

Group information and documents in [Google](https://drive.google.com/drive/folders/1k7QbPH2QgpUr5ikBAp15siY_9tg_3YZm)

DDI Training Material: <https://zenodo.org/communities/ddi_training_material/>

*\*Please* ***‘bold’*** *your name if you are here!*

Present: Hilde Orten (Sikt), Arofan Gregory (Consultant), Kaia Kulla (Statistics Estonia), Lucie Marie (Sciences Po), **Laura Molloy (CODATA)**, Hayley Mills (CLOSER), **Dan Gillman (US BLS)**, **Geneviève Michaud (Sciences Po)**, Adrian Dusa (RODA), **Catharina Wasner (GIGA)**, Jared Lyle (DDI Alliance), **Flavio Rizzolo (Statistics Canada)**

Chair: **Alina Danciu** Note taker: **Kathryn Lavender (ICPSR)**

**Apologies**: Kaia Kulla, Hayley Mills, Christophe Dzikowski

**Agenda/Notes:**

For the September meeting: we’ll use Sciences Po Zoom.

We will wait til the next meeting when more people are present to sort out the Zoom links for these meetings, such that those who do not have zoom accounts can join. Three possible solutions : Sciences Po Zoom (Alina has to set up and join, so that everybody can share screens), DDI Alliance Zoom (if Arofan sets up the meetings and can join them so that we can all share our screens) or Teams (Hayley is in charge). Or we can use Sciences Po Zoom and Team combined.

ACTION : decide which (combined) solution to use in the October meeting.

### **1. Previous Meeting notes -**  [August 2022](https://docs.google.com/document/d/1BwrCQU6AyLc-ha3am-QYABgqpw72vs2eti6oC038DMw/edit?pli=1)

Approved.

### **2. Reports from chairs**

Gilad Brandstetter Tilburg University contacted Hayley about Data Stewardship in Israel, inquiring about a train-the-trainer activity within Israel. Meeting yet to be scheduled pending Gilad’s response.

**3. New Mandate**

[Mandate 2022](https://docs.google.com/document/d/1-7WKDdYiAD6BmqDpwcsGC8C6TDpZRRWVKejNGrJWmmw/edit) is approved.

**ACTION:** HM and AD to use this to advertise what we do and recruit new members. Others send ideas if you have any.

### **4. Reports from the subgroups (please add notes before the meeting)**

#### **4a. Training Opportunities sub-group (Chair- Hilde)**

**4a.1 Conferences/events:**

* **ACTION**: Training for a North American Audience. November 2022 as a date. The training opportunities group will meet with JL in August.

We drafted a programme together with Jared and will be following up with presenters. Tentative date: November 9.. Please see related notes at <https://docs.google.com/document/d/1d-XM1r13frsvZSQBd4nl-v-FaHOfZjRflXq9kgFGKGE/edit#heading=h.b4w2357mrgwv>.

* **ACTION:** LM to check if there are any FAIR events we should attend In addition to those which are listed [conferences](https://docs.google.com/document/d/14az5PmrUZSDyNv5djY0B7_FjE-oF70_ak-6InKBcojs/edit)**)**
* **ACTION:** AD and HM meet and discuss the opportunity to submit an abstract to ESRA. The group thinks the conference would be a good opportunity to touch different audiences. There is a budget for travel expenses.

**EDDI :**

Virtual training on November 28:

The Training Opportunities group had a proposal for this event, as included in this document <https://docs.google.com/document/d/1zAsKvag90KAOnF6gUD-2T6O6yCSMP8FnHWIFywfhUVo/edit>. Some questions came up regarding registration and platform use, as well as minor wishes for changes to the programme. Alina and Hayley will follow up on this with the EDDI organisers and will bring in people from the Training opps meeting as needed.

On site tutorials on November 29:

Francophone tutorial submitted.

ESRA : Hayley to confirm whether CLOSER will participate and submit a short course also.

\*Still time to submit ideas to EDDI and ESRA for anyone interested !

**4a.2 Training requests:**

A new Training Request from the US was received on July 30th that was from US North Central University. Arofan is in contact with the person who submitted the request. A meeting will be scheduled when Arofan is back from Europe.

Also, two new training requests were received in August by AD, after the Francophone webinar.

One training request, from Sciences Po, is on the mapping between EAD and DDI. Alina set up a meeting on September 12.

The second request comes from INSERM (biomedical research) and is on DCAT/DDI. Christophe and Geneviève agreed to organise this one. A meeting will be set in September.

##### Related actions:

* **ACTION**: Hilde to share a spreadsheet of the number of training requests received and their outcome.

Update : spreadsheet exists, should check if updated and compile a summary of number of requests by country, main topic and outcome of the contact. Share a summary with the full group. New deadline to be decided according to Hilde.

* **ACTION**: Training Opps Sub group to set up a draft(s) with resources (webinars, slide decks) to send as a reply to people who contact us. If they want to know more, we can set up meetings with them. for June at the latest.
* ACTION : Any news on that ? Alina to send an e-mail to the subgroup and ask.

**4a.3 Webinar series:**

* **ACTION: ‘**DDI Controlled Vocabularies’ webinar: timing to be confirmed.- postponed until September, (see <https://codata.org/initiatives/data-skills/ddi-training-webinars/>). Confirmed with AG and LM.
	+ Franck is the best person to contact for the XKOS part. Taina and Sanda from the Controlled Vocabularies Group. Somebody from Australia (work on FAIR Controlled Vocabularies).

UPDATE - pending response from Arofan; Laura will follow up today regarding date

#### **4b.** [**Slide Review sub-group**](https://ddi-alliance.atlassian.net/wiki/spaces/DDI4/pages/1831305239/Meetings%2Band%2BActions) **(Chair - Kathryn)**

* AD has volunteers to translate slides to French - Do we want to do this?
	+ utilize volunteers
	+ determine priorities of slides to translate
	+ wait for AD’s input; AD would review translated decks
* **ACTION**: AD to provide details about the volunteers and their slide deck priorities. - DONE
* Still working on Implementing FAIR with DDI slide deck as a group - at some point before the end of the year we will reach out to Laura and Genevieve for FAIR-specific content feedback.
	+ This FAIR and DDI deck may be a good candidate to translate to French; Alina will follow up with us on this next month.
	+ Catharina will offer feedback on the FAIR and DDI deck, as well
* Awaiting feedback on 5 slide decks; will wait until we get more feedback after Sept to discuss

##### Related actions:

* **ACTION**: On hold - AG to look at older technical slide deck examples - see what can be used for slide decks/webinars. AG will consult with Achim. AG added slides to the Gesis box <https://gesisbox.gesis.org/index.php/s/78pzrRYYxCgFSfw?path=%2F> DDI\_OldTechSlides.zip.
	+ Next steps to ensure that these are used when more technical/detailed slide decks are produced.
	+ DDI for programmers is an extremely broad area and it may be beyond the ability for us to deliver meaningful training material. Consider reaching out to people (or support Ingo Barkow) to do more focused trainings like DDI in SPSS and R, etc. (not yet started but he will organize things soon/this Fall); Hilde will follow up with Ingo and Kathryn

UPDATE - no changes

* **ACTION**: AG to consult with KL to volunteer to help with drafting the announcements of the release of the slide decks.This will need to be coordinated. On hold.
* **ACTION:** ALL give feedback on the slides until the end of September
	+ [Google Doc to share feedback](https://docs.google.com/document/d/1k9wtirayIOkla96ROO_O8YB7mgzlY5WHleEQn1x82aA/edit?usp=sharing)

### **5. Publication of webinars and slide decks**

* **ACTION:** Include the TC systematically in the slides revision process. This includes also guidelines and other training materials. HM and AD to formulate some ideas and send those to FR.
* **ACTION:** HM asked HO to feedback to next SB meeting that we would like TC to be involved in providing feedback for technical accuracy before they go to the SB.

Related Actions:

* **ACTION**: FR will get back to us with more details about the SB’s role in the signing off of the slide decks.
* **ACTION**: HM and AD to confirm that all Dagstuhl 2018 participants have published their training slides on Zenodo. - in progress

### **6. Marketing/website**

JL has taken over the marketing/website tasks.

Related Actions:

**Getting started pages:**

* Property of the Technical Committee. JL contacted them (HM cc’d).
* **ACTION**: AD and HM to arrange a meeting with the TC, Marketing, JL and AG to discuss the Getting started page on the DDI website. Please refer to notes from the [May 2022](https://docs.google.com/document/d/1M0Q0mgjyyCHJIp3N9R5TCAtO22DKin4CgGbi_T6JmRQ/edit) meeting for previous discussion.

**ACTION**: All to let HM/AD know if you have any suggestions for the getting started pages, or would like to be involved.

UPDATE ? - No progress

**ACTION:** For the Webinar work, we need to know who will complete this work \*before\* that work begins (due to financial reasons? - Alina will ask Jared why). AD has emailed AG about this. We may need to reconsider the number of webinars we produce each year to make it more manageable (6 may be too many).

ACTION : Alina to follow up with Arofan and Jared.

### **8. Next meeting**

* + Tuesday 4 October 2022
	+ [Note Taker](https://docs.google.com/document/d/1AiMhHm7wWwUjEQaQSlz1hyTVv7hDS39tbF6spqCI9Mk/edit): Adrian Dusa
	+ 9am (EST), 2pm (UTC), 3pm (CEST), 4pm (CAT/EET)