# **DDI Training Working Group**

**Tuesday 07 February 2023**

9am (EST), 2pm (UTC), 3pm (CEST), 4pm (CAT/EET)

**Zoom-Meeting:** <https://ucl.zoom.us/j/91761515466?pwd=ZFc2MDh0M054NE5NMnJEeUJsdXBqdz09>

**Password**: Train

**Group email alias:** [ddi-training@icpsr.umich.edu](mailto:ddi-training@icpsr.umich.edu) (<https://groups.google.com/g/icpsr-ddi-training>)

**Group information and documents in**[Confluence](https://ddi-alliance.atlassian.net/wiki/spaces/DDI4/pages/7864375/Training+Group) and [Google](https://drive.google.com/drive/folders/1k7QbPH2QgpUr5ikBAp15siY_9tg_3YZm)

**DDI Training Material:** <https://zenodo.org/communities/ddi_training_material/>

*\*Please* ***‘bold’*** *your name if you are here!*

**Present:** **Alina Danciu (SciencesPo)**, **Arofan Gregory (Consultant),**  **Kaia Kulla (Statistics Estonia), Dan Gillman (US BLS)**, Flavio Rizzolo (Statistics Canada), **Jennifer Zeiger (ICPSR),** Christophe Dzikowski (INSEE), **Kathryn Lavender** (ICPSR), **Hayley Mills (CLOSER)**, Geneviève Michaud (CDSP), **Lucie Marie (CDSP)**, **Adrian Dusa (RODA),**, **Laura Molloy (CODATA**)

**Apologies:** Hilde Orten (SIKT), Catharina Wasner (GIGA), Jared Lyle (DDI Alliance)

**Chair:** Hayley Mills **Note taker:** Arofan Gregory

### **Previous Meeting notes -** [January 2023](https://docs.google.com/document/d/1nlULxsZ3V_KRAmJkDo_daObShGyUfxNlHhUg6PYBfaw)

Notes from previous meeting - no comments!

### **Reports from chairs**

* Training Opportunities sub-group chair needed. Hilde will continue being a part of this subgroup, but will need to step back, as she is the new chair of the DDI Alliance Scientific Board. Arofan would be available to call meetings and send out invites. Jennifer would be willing to do minutes and keep track of other documentation tasks. But somebody is needed to provide the agenda and keep the overview. Still need someone to “own” this and set the agenda. Please help!
* **NEW ACTION:** HM/AG to email group to ask for a volunteer for the TO sub-group.
* Document for [ideas](https://docs.google.com/document/d/1SgJPQ4aVNBFp-1dQSPt2Chsmm_QDXdyjstJzlD_hMFI) for next year budget. People should feel free to add suggestions.
* Try out new format for the meeting agenda. We will go through each of the deliverables for the year ahead based on [Mandate](https://docs.google.com/document/d/1-7WKDdYiAD6BmqDpwcsGC8C6TDpZRRWVKejNGrJWmmw) and report, and assign someone or a group responsible for that, then we can discuss plans going forward for each of them.
  + Other ideas to discuss for meetings:
    - Have a topic to discuss.
    - Bring tasks which the groups need help with for to make progress.
    - Invite a guest to come to speak at the meetings about a topic.

1. **Consult the** [**DDI Alliance Scientific Work Plan**](https://ddialliance.org/sites/default/files/DDIAlliance_Scientific_Work_Plan_2021-2022.pdf) **and the** [**DDI Alliance Strategic Plan**](https://ddialliance.org/sites/default/files/DDIAlliance_Strategic_Plan_2021-2023.pdf) **to ensure that our goals are aligned.** Owner: HM/AG
2. **Using our Training Community** [**Zenodo**](https://zenodo.org/communities/ddi-train/) **- collect, describe and curate teaching materials that have already been produced.** Owner: AG

* For people who have used standard decks, as community input
* Alina contacted participants of Dagstuhl. – No answer.

1. **Continue the development of training materials.** Owner: Kathryn

* Add to our Training Materials Zenodo
* Identify topics for which training material is needed. This includes identifying gaps in our current collection.
* Put together training packages for different audiences.
* Set up a guide for using the existing Training Materials
* April deadline for Francophone slides (3 decks: What is metadata, What is DDI & DDI Codebook, DDI Lifecycle, and DDI Cross Domain Integration: Use Cases and Objectives)
* **ACTION**: KL emailed Ingo to explain the plan to create a DDI for programmers training slide deck and see planned hackathon content; he got me in touch with co-organizers Johan and Olof.

1. **Review and update web pages which the WG is responsible for and work with the Technical Committee to update the Getting started page.** Owner: Arofan

* **ACTION DONE** Alina to write an email to all interested in joining.
* Arofan, Lucie, Jared and Jennifer
* Arofan will chair, Lucie will handle the logistics (setting up the meetings, sending the Zoom links etc.).
* Laura is not officially part of the subgroup, but can help if she has time.
* Confluence page created [Getting Started page](https://ddi-alliance.atlassian.net/wiki/spaces/DDI4/pages/2899738625/Getting+Started+page)
* Folder in Google drive created<https://drive.google.com/drive/u/1/folders/1eWNYSSwSaQ94gOTYiIIFG850sZIBqEos>
* Meeting for first time (16 Feb). Need to keep Wendy and Jon (chairs of TC) in copy as they are the owners.

1. **Recruit new members for the group.** Owner: HM/AG

* Peer pressure is an effective tactic thus far, think of new ideas.

1. **Recruit additional instructors to be able to teach DDI to a wider audience.** Owner: HM/AG

* Potential actions:
  + Collate a list of current trainers
  + Run a train the trainers’ event
  + Use webinars as a pool - effort is made to get new people to present for the webinars.

1. **Identify conferences and further outlets where DDI training can take place.** Owner: chair of TO subgroup

* **ACTION DONE:** Laura or/and Jared will share the EDDI - slide decks on Zenodo.
* Set up a yearly training schedule.
* Conduct training outreach activities including regular webinars, facilitate training on requests
  + **ACTION:** Alina volunteered to help keep the training outcome spreadsheet up to date from January. - she will combine each request into a single sheet
* Organize training sessions at workshops and conferences
  + There is a [conference table](https://docs.google.com/document/d/14az5PmrUZSDyNv5djY0B7_FjE-oF70_ak-6InKBcojs)
  + Priority of conferences should come from the whole group - the TO group could lay out the list of known possibilities. (**NEW ACTION:** Add this to agenda for next TO meeting.)
  + **ACTION DONE:** Hilde to contact Jennifer Kelly from CSDI. Next edition of CSDI is in Granada (April 19th - April 21st), abstract due before 15/02/2023. · Unkiley they do training, have been asked, no answer yet. Hilde: They have no training. Colleagues will present how DDI is used for the ESS at Sikt.
  + I[nternational Data Week’s SciDataCon 2023:](https://internationaldataweek.org/) A Festival of Data place 23 – 26 October Austria. Deadline 31 March 2023. Session - workshop. We could propose something there. **NEW ACTION:** Arofan to follow-up
  + National center for research methods [e-festival](https://www.ncrm.ac.uk/RMeF2023/index.php) 7-9 November 2023. Deadline 14 February 2023. Too short notice.
  + RDA CDI side event <https://ddialliance.org/announcement/registration-open-ddi-cdi-optimising-your-data-description-for-integration-and-reuse> - Goteborg, 24 March 2023 - add on event to Research Data Alliance Plenary 20.
* Explore alternative outreach possibilities.
* Anything requiring a submission should be prioritized as part of this, in case of virtual “events”.

1. **Continue collaboration with different organizations to reach out to new communities of users (e.g. CSDI, US federal agencies). This includes CODATA, FAIR related organizations (FAIRsFAIR, GO FAIR, RDA, EOSC etc.).** Owner: chair of TO subgroup

* Webinars
  + **ACTION:** Arofan to provide a plan for the next set of webinars for 2022/2023.
  + Webinars list will be published this week. Need to coordinate with EDDI programme committee about f2f & virtual webinar training for 2023. The webinar topics should have input from this WG. Ideas so far (note Jennifer pasted these at the end of the agenda during the meeting and were not discussed) -
    - Variable Cascade - March 9
    - NADDI - April 20
    - RDA - May 4
    - EDDI - December
    - Couple more topics for autumn?
      * Data collection (question banks, questionnaires) - Sept/Oct?
        + INSEE can
        + Someone who works on question banks - GESIS?
      * Cross-country / comparative surveys?
      * Hilde, Hayley [presentation](https://zenodo.org/record/4584652#.Y90vHHbMKUl)
      * Metadata-driven surveys
        + ADRC?
  + **ACTION:** Hilde will make RDA meeting slides (November 2) available to the Zenodo community group. - Is this correct? HO.
  + CODATA RDA Data schools contact. **ACTION**: Hilde to contact and set up a meeting to understand what CODATA. RDA schools do/teach and what they would be interested in. Hilde will meet with Venkat in Prague the week of November 14th and will discuss arranging a meeting. - Update? Hilde: Currently on hold.

1. **Ensure that all training events are promoted as widely as possible. This includes using our collaborations**

* Promote our webinars, etc. Collaboration with the Marketing group, if resuscitated. It doesn’t seem to be the case. We need more coordination and should speak about this with the DDI Alliance. An idea might be to share the login of the DDI Alliance Twitter, or assign several administrators in case Jared needs help with the Twitter.
* Coordinate all of these activities with the DDI Marketing Group.
  + **ACTION**: On hold - AG to consult with KL to volunteer to help with drafting the announcements of the release of the slide decks.This will need to be coordinated.

**Thoughts on meeting agenda and future meetings**

* Overall positive feedback of the new format
* More dynamic and straightforward, and answers to real strategic questions rather than following up the subgroup's agenda
* More forward-looking
* Laura commented that having speakers may remove focus from the meeting and would like meetings to achieve something
* Having one or two persons that are accountable for each point discussed during the meeting was very well received
* Looking at each of the tasks and who is responsible, it is clearer that the training opps subgroup may have too many activities/responsibilities. We may need to consider splitting the tasks up to more than one group.

**Next meeting**

* + Tuesday 7 March 2023
  + [Note Taker](https://docs.google.com/document/d/1AiMhHm7wWwUjEQaQSlz1hyTVv7hDS39tbF6spqCI9Mk/edit): Jennifer Zeiger
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