# **DDI Training Working Group**

**Tuesday 06 June 2023**

9am (EST), 2pm (UTC), 3pm (CEST), 4pm (CAT/EET)

**Zoom-Meeting:** [**https://ucl.zoom.us/j/3924606632?pwd=OWIzbVFabWVpYm9MTXZFRzdTYkFEdz09**](https://ucl.zoom.us/j/3924606632?pwd=OWIzbVFabWVpYm9MTXZFRzdTYkFEdz09)

**Password**: **417906**

**Group email alias:** [ddi-training@icpsr.umich.edu](mailto:ddi-training@icpsr.umich.edu)

(<https://groups.google.com/g/icpsr-ddi-training>)

**Group information and documents in**[Confluence](https://ddi-alliance.atlassian.net/wiki/spaces/DDI4/pages/7864375/Training+Group) and [Google](https://drive.google.com/drive/folders/1k7QbPH2QgpUr5ikBAp15siY_9tg_3YZm)

**DDI Training Material:** <https://zenodo.org/communities/ddi_training_material/>

*\*Please ‘bold’ your name if you are here!*

Present: Arofan Gregory (Consultant), **Kaia Kulla (Statistics Estonia), Dan Gillman (US BLS)**, Flavio Rizzolo (Statistics Canada), **Christophe Dzikowski (INSEE)**, (CDSP), Adrian Dusa (RODA), **Jared Lyle (ICPSR & DDI Alliance)**, **Jennifer Zeiger (ICPSR)**, Carol Roan (WLS UW-Madison), **Lucie Marie (CDSP)**, Catharina Wasner (GIGA), **Kathryn Lavender (ICPSR)**, **Hilde Orten (SIKT)**

**Apologies:** Catherine Yuen (University of Essex)

**Chair:** Hayley Mills (CLOSER) **Note taker:**  Hilde Orten

**Agenda:**

### **Previous Meeting notes -** [May 2023](https://docs.google.com/document/d/1Di3Xuw8Avwln1qIOE8CZF7U-kzEdDEeIoVCCv7JTv9I)

**Report from the chairs:**

* [Budget request](https://docs.google.com/document/d/1yVKMVbc3HJZkxG-hYYTSqPBX0L2KNzm_3OngEBG5lUQ/edit) and was granted by the Executive Board! 🙂
* Annual Meeting took place on May 30. [Agenda](https://docs.google.com/document/d/1fclZYDLIFYXT7BHN0iehsGW-sGHLHUBeI4Gl0t-81wM). Overview-
  + Discussion around priorities of DDI
  + Reports from Scientific Board including work plan and Working Groups
  + Finance report last year next fiscal year
  + Discussion around marketing WG and priorities
  + Discussion around where DDI fits with the standards landscape and FAIR
* October IASSIST Regional Africa workshop. [Deadline](https://docs.google.com/forms/d/e/1FAIpQLSfNUeVGRQnlZkmabajStuRTtrVBFIXkAaQY1_sm28J1k88qWQ/viewform) for abstract submission May 31. Hybrid. Online and Pretoria, South Africa. - Update?

**Community user's tool proposal -** Owner: Christophe

* + **ACTION**: Christophe to circulate a proposal ahead of the next meeting for the group to discuss. How this would work, what would be a sustainable scope, which group would lead this, connection to other WGs.
  + Christophes’s proposal : <https://docs.google.com/document/d/1_PaLxa9VvCRHeJpqfn512Osicv__3_xRU7SauIX58ak/edit?usp=sharing>

Christophe’s proposal was discussed at the meeting. Many of the participants thinks this is a good idea. However technical and organisational options need to be further explored. Below are some of the questions raised at the meeting:

* Which technology to use?
* How to integrate with mailing lists?
* Should the responsibility for this be under the Marketing group or an independent group?
* Should this be a closed or open forum?
* How to engage people to use it?
* What are the needs such a forum could provide that are not already covered?
* How to get experts to provide advice on various questions that may arise?
* What will the admin resources will this take, compared to what will be gained?
  + **ACTION**: Christophe to provide a more comprehensive document, including more on technical options.

**Continue collaboration with different organizations to reach out to new communities of users (e.g. CSDI, US federal agencies). This includes CODATA, FAIR related organizations (FAIRsFAIR, GO FAIR, RDA, EOSC etc.).** Owner: Jennifer Zeiger

**Webinars**

* **ACTION** : Arofan and Laura to organise a meeting with Alina and Hayley to discuss further the webinar situation.
  + This is being worked on. Procedure under development.
  + Meeting to be organized.
* Webinar updates?

**EDDI (to be discussed in the June or July meeting, as the call for papers will be published May 15).**

* **ACTION:** Arofan to organize an online webinar as a part of a “Come to EDDI” marketing plan.
* **ACTION:** TO subgroup to discuss and propose a face to face event in December (as the EDDI PC suggests) to this group.
* **ACTION:** HO to contact and set up a meeting to understand what CODATA RDA schools do/teach and what they would be interested in.

The latter task has been taken over by new chair of the TO group, Jennifer, who already met with the group. The group is currently taking a standard agnostic approach, but are interested to learn about DDI and to explore further.

**Identify conferences and further outlets where DDI training can take place.** Owner: Jennifer Zeiger

* **ACTION:** TO subgroup to lay out the list of known possible conferences and prioritise by this group.
* [International Data Week’s SciDataCon 2023:](https://internationaldataweek.org/) **ACTION:** Arofan to follow-up (proposal for a workshop) Update from Arofan: Tentative outline to come, deadline extended by a month. - update?
* **ACTION:** Spanish organization training request. Arofan to reach out to Flavio after the week of March 20. Arofan will also contact a person from Mexico after the first meeting with the Spanish team takes place.
  + What took place on 25 May at 16.00-18.00 CEST. Trainers TBD?
  + The Spanish translations will be planned as a second step of the collaboration process with the Spanish team, including people from Mexico (name?) and Canada (Flavio Rizzolo)

A training webinar with around 15 participants has taken place. This went very well and was recorded. Alina, Adrian, Arofan were the speakers and Jennifer and Laura were taking care of the intros and webinar management. Alina reported about lots of interest from the Spanish team.

**Continue the development of training materials.** Owner: Kathryn

* Group to release slide decks as they are finalized. Several over the summer.
  + [**Slide Deck TG Feedback - Implementing FAIR w/DDI April 2023**](https://docs.google.com/document/d/1SnumUCE-l_VxQ8raq7djEjl9Oh6uErIuvz5fFHy_HLw/edit?usp=sharing)
  + **ACTION DONE** : Alina to send e-mail to the group about this new slide deck.
  + Please give feedback until June 6
    - Was this sent to the TC as well?
* **ACTION** : French translations - ready. Alina is sending them to the TC after this meeting. Update and were they sent to this group too?

Alina received feedback from the TC on the French translations. In addition TC would like some material about CVs translated to French.

* **ACTION** : Arofan to get in touch with Kathryn regarding slides from CV webinar held. Is a new CV webinar needed to provide more comprehensive content?
* Kathryn's group finalise slides from the webinar for publication. This will be the source of the translations into french (and possibly other languages)

**Review and update web pages which the WG is responsible for and work with the Technical Committee to update the Getting started page.** Owner: Arofan

* **ACTION**: subgroup to draft recommendations/plan for getting started pages to discuss in this group and then to go the TC to sign off
  + Meeting on April 5. Make draft of recommendations to be reviewed by full training group.
* **ACTION** : Lucie to set up a meeting with Ami Saji or Rebecca Oldroyd as testers
* Volunteer from the DDI annual meeting? > Alicia Urquidi

2 user interviews were conducted (a researcher profile and a metadata profile)

2 more are schedule with 2 developer's profile (FORS swiss center)

How can we link this activity with the marketing group?

**Using our Training Community** [**Zenodo**](https://zenodo.org/communities/ddi-train/) **- collect, describe and curate teaching materials that have already been produced.** Owner: Alina

* No new action after Alina’s e-mails to Dagstuhl workshop participants.
* **ACTION**: AD/HM to add presentations to Zenodo.

**Recruit additional instructors to be able to teach DDI to a wider audience.** Owner: HM/AD

* + Member list to be produced with interests and skills.
  + Identify gaps in expertise.
  + Recruit new members based on gaps, if some are found.

**Next meeting**

* + [Note Taker](https://docs.google.com/document/d/1AiMhHm7wWwUjEQaQSlz1hyTVv7hDS39tbF6spqCI9Mk/edit): Christophe Dzikowski
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