# **DDI Training Working Group**

**Tuesday 07 November 2023**

9am (EST), 2pm (UTC), 3pm (CEST), 4pm (CAT/EET)

**Zoom-Meeting:** [**https://ucl.zoom.us/j/3924606632?pwd=OWIzbVFabWVpYm9MTXZFRzdTYkFEdz09**](https://ucl.zoom.us/j/3924606632?pwd=OWIzbVFabWVpYm9MTXZFRzdTYkFEdz09)

**Password**: **417906**

**Group email alias:** [icpsr-ddi-training@umich.edu](mailto:icpsr-ddi-training@umich.edu) (<https://groups.google.com/g/icpsr-ddi-training>)

**Group information and documents in**[Confluence](https://ddi-alliance.atlassian.net/wiki/spaces/DDI4/pages/7864375/Training+Group) and [Google](https://drive.google.com/drive/folders/1k7QbPH2QgpUr5ikBAp15siY_9tg_3YZm)

**DDI Training Material:** <https://zenodo.org/communities/ddi_training_material/>

*\*Please ‘bold’ your name if you are here!*

Present: **Alina Danciu (Sciences Po, CDSP)**, Flavio Rizzolo (Statistics Canada), **Christophe Dzikowski (INSEE)**, (CDSP), Adrian Dusa (RODA), **Jared Lyle (ICPSR & DDI Alliance)**, **Jennifer Zeiger (ICPSR)**, Catharina Wasner (GIGA), **Hayley Mills (CLOSER)**, **Kaia Kulla (Statistics Estonia)**, **Lucie Marie (CDSP)**, Arofan Gregory (Consultant), **Catherine Yuen (University of Essex)**, **Dan Gillman (US BLS)**, Hilde Orten (SIKT), Kathryn Lavender (ICPSR)

**Apologies:** Arofan Gregory, Hilde Orten, Kathryn Lavender, Jared Lyle, Alina DANCIU and Dan Gillman had to leave before the end of the meeting.

**Chair:**  Hayley Mills **Note taker:** Alina DANCIU

**Agenda:**

### **Previous Meeting notes -** [October 2023](https://docs.google.com/document/d/1LuREzQ0pTeEuEbhBhc4dbhEjoox1S_V6HeKUvjjASDI/edit?usp=sharing)

**Report from the chairs:**

* Emails still not being received by Flavio, Arofan, Kaia and Hilde.
  + A potential solution would be to use an alias. Jared can unwrap e-mails that go through google and use this address : icpsr-ddi-training@umich.edu
  + Alina and Hayley to use from now on and test if everyone received these emails.
* Do/would people find it helpful to be tagged in actions? - No objections.
* World Preservation Day on November 2 : <https://www.dpconline.org/events/world-digital-preservation-day>
* The idea to write a blog was accepted by the WPD people. As the deadline was too short, we preferred to have a meet and greet. The feedback we got was pretty valuable (New Zealand Statistics). The community engagement is an idea to discuss at the EDDI side meeting.
* Christophe - an idea would be that the forum he proposed a while ago be established by the marketing group. Should we discuss this at EDDI? Alina suggests to propose the EDDI organizers a birds of a feather. Christophe could be in charge of the birds of a feather. (<https://docs.google.com/document/d/1_PaLxa9VvCRHeJpqfn512Osicv__3_xRU7SauIX58ak/edit#heading=h.3b8imsuqo78n> or another (easier) solution to share experiences )

**Webinars:**

* **ACTION DONE**: All to review [webinar topics](https://docs.google.com/document/d/1K6W1s1-FN96uFnhjWyE30Q3wpRDT_OKR/edit?usp=sharing&ouid=101356918831263873668&rtpof=true&sd=true) using this [spreadsheet](https://docs.google.com/spreadsheets/d/1KLsy6236yj4Aq4flZRC1D-cjPlGrKwGbfPlQKTZv5Hs) by 25 September
  + The stars represent the training opportunities sub group preference each person added a star.

*Outcome from the webinar topics feedback*

* (6) Rich Metadata and Data Quality: The Case for DDI in Promoting Data Reuse
* (5) Tools for working with DDI
  + Two EDDI training FAIRs included this already and will also be included in the webinar in October? - HM
  + Previous webinar participant request
* (4) Developing DDI Applications with Python, R, and GraphQL
  + Adrian interested in being involved
  + Perhaps better led by Programmers WG - HM
  + Previous webinar participant request
* (3) Smart Metadata and the Role of DDI in Statistical Production
  + Previous webinar participant request
* (3) Using SDTL
  + As far as I know there haven't been any webinars or training about this? Perhaps would be better led by the SDTL WG. -HM
* (3) DDI Controlled Vocabularies
  + A webinar was already done on this subject? -HM

**ACTION** : List to be sent by Jennifer to Alina and Hayley after the meeting on November 10. They will send it to SB with a reminder on the slide-decks.

**Past Webinars:**

* The DDI Standards and Technology: Adapting to Change webinar feedback.
  + Arofan - Feedback from the last webinar was quite positive, and turnout was pretty good, especially since this time of year people tend to be quite busy.
  + Feedback: <https://drive.google.com/file/d/1ddSl_7MXVPpIJMsJfu6HKsbAjw5emYKK/view?usp=drive_link>
* **ACTION**: All to discuss how we can make sure that we point people to the introduction webinars which have been recorded and how we do this in November meeting.
* Jennifer : QR code that points to the webinars (using link tree).

**ACTION**: [alina.danciu@sciencespo.fr](mailto:alina.danciu@sciencespo.fr)to check if link to the webinars on DDI Alliance website & if a Zenodo webinars collection exists.

**ACTION**: [zeiger@umich.edu](mailto:zeiger@umich.edu)to put together a link tree - I’ll check that it’s possible using ICPSR resources. Assuming it is, I’ll create one. (JZ)

**In-person EDDI training:**

* **ACTION DONE:** Arofan ([ilg21@yahoo.com](mailto:ilg21@yahoo.com)) to send final list of trainers to be sent to Jon Johnson for the EDDI Program update
  + JZ sent them Sept 20, but it may have gone into spam. Full list, in order of presenting:
    - Maja Dolinar from ADP Slovenia
    - Adrian Dusa University of Bucharest and Head of the Romanian Data Archive
    - Christophe Dzikowski, INSEE
    - Arofan Gregory, CODATA and Chair DDI-CDI WG
  + Arofan - Let me know if we still need to do anything specific around the EDDI face-to-face. **ACTION**: [Hayley Mills](mailto:h.mills@ucl.ac.uk) to reply to Arofan to let me know there is outstanding content to produce and Jennifer will be in touch.

**EDDI 2023 side meeting proposal:**

* Kathryn and Alina are working on the agenda and are reaching out to people, as needed. Jared saw the agenda, Kathryn will send it to Hayley and Jennifer and then to the whole group for feedback. 13 people registered so far.
  + The side meeting is open to others outside of the TWG and will flagged at the start of EDDI23.

**Conferences:** [DDI TO - possible new conferences](https://docs.google.com/spreadsheets/d/1zm_LXYq6iWiKxKmBLY2zN1NMjfAaFfYwfazYRXPT9gQ/edit#gid=0)

* **ACTION:** Arofan ([ilg21@yahoo.com](mailto:ilg21@yahoo.com)) to follow-up a proposal for a workshop at [International Data Week’s SciDataCon 2023:](https://internationaldataweek.org/)
  + Arofan - IDW does not really do training tutorials, it turns out, but we did a session on DDI-CDI which was quite well received, and an example of DDI-CDI working with DDI Lifecycle (EOSC Futures "Climate Neutral and Smart Cities") was presented. This is more marketing than training, I guess, but we did at least have some presence there.
* Arofan - Coming out of IDW, we may have an opportunity to reinvigorate a collaboration with the CODATA Research Data Management schools. This came up during the CODATA General Assembly annual meeting on the Friday of IDW, and is something we could explore further. This idea had stalled a bit, but it looks like there will be an opportunity to re-engage, since the RDM Schools are getting more active again, post-COVID.
* What is the agreed process on how we look at this? The training Opss Group is at capacity in terms of responsibilities. Would be nice to have other people helping. Catherine volunteered to help. [catherine.yuen@essex.ac.uk](mailto:catherine.yuen@essex.ac.uk)responsible for updating the deadlines on the spreadsheet.
* **ACTION:** Jennifer and Alina submitted abstracts to COSMOS. If they are accepted, we could propose a DDI Training. Arofan is in the organising committee.
* Reminder : we do have a budget and we can target conferences for training specifically, even if we don’t want to submit abstracts.
* **ACTION:** [Hayley Mills](mailto:h.mills@ucl.ac.uk)to write to Kaia, Dan, Christope, Flavio and David Salgado to see if anyone is interested in organizing a workshop at the “International Association for Official Statistics Conference” in Mexico City.
* Arofan - Will the meeting with David Salgado's team from Statistics Spain be a topic? I have seen the e-mails but was not sure if anything more was needed.

**Training materials:**

* Achieving FAIR with DDI has been published on Zenodo [https://zenodo.org/records/10064667](https://eur01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fzenodo.org%2Frecords%2F10064667&data=05%7C01%7Ch.mills%40ucl.ac.uk%7C03735d927f9d407d4ce808dbdc87ae39%7C1faf88fea9984c5b93c9210a11d9a5c2%7C0%7C0%7C638346247518297534%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=GsSMQLcpXHRY%2BIB6iLDAAGxje8bvWuZ0Sa8LCh9neUU%3D&reserved=0)

*How to best promote this and other training materials*

* The training materials received apprx. 200 views each month, without any promotion, last month only about 100, so promotion would be welcome, we can request promotion from marketing group in future.
* In the meantime, **ACTION:** [lucie.marie2@sciencespo.fr](mailto:lucie.marie2@sciencespo.fr)suggests creating a news item on the **CDSP** website and tweet from CDSP account in French. **ACTION**: [Hayley Mills](mailto:h.mills@ucl.ac.uk) to ask Jared to tweet about the new training materials and to retweet CDSPs tweet.
* Unit-Unit\_Type-Universe-Population deck - close to finishing this and sending to SB!
* DDI\_TL\_Intro\_to\_Concepts\_Sept2023.pptx deck - awaiting SB review (sent Sept 14)
* DDI\_for\_researchers\_and\_data\_managers\_July\_2023 - awaiting SB review - Sent in July - please follow up with SB
* How\_to\_use\_the\_DDI\_Training\_Materials\_v5 deck - needs final link to site page before it can be sent for SB review
* **ACTION:** All todiscuss location of suggested training sets took place in the September meeting. No decision made on the location (website, google doc…). Next steps?
* DDITL\_12\_1\_0\_Data\_Quality\_Webinar - no updates - revisit in 2024; needs edits from TG feedback
* DDITL\_11\_1\_0\_Understanding\_Metadata\_Feb2023 deck - no updates; need two group members to finalize this deck in 2024
* **ACTION** : Arofan ([ilg21@yahoo.com](mailto:ilg21@yahoo.com)) to get in touch with Kathryn regarding slides from CV webinar held. Is a new CV webinar needed to provide more comprehensive content?
* [kfrania@umich.edu](mailto:kfrania@umich.edu) When slides decks are uploaded to Zenodo - need to request the Alliance page is updated too - <https://ddialliance.org/training/training-materials> is this the best page to add information about which slide decks to use together?
* Also possibility of creating a link tree in which the links on the tree are updated, and the QR-code remains the same.

**Translations:** - No updates.

**Getting started page:**

* **ACTION**: subgroup to draft recommendations/plan for getting started pages to discuss in this group and then to go to the TC to sign off.
* Next steps are analysing interviews and proposing actions. What timeline ?
* How can we link this activity with the marketing group?

Jared recruiting students to help. Maybe form part of the marketing Working Group.

**Recruit additional instructors to be able to teach DDI to a wider audience:**

* **ACTION DONE**: Jennifer to create a survey to send to DDI user group at the end of September. (this will likely be in October/after final version is finalized)
* **ACTION:** All to complete DDI Trainer Interest Questionnaire <https://forms.gle/zzaP8aBZaASZGBV77> by 17th November

**ACTION:** Kathryn ([kfrania@umich.edu](mailto:kfrania@umich.edu)) - make sure that the topic of trainers is included in the EDDI side meeting agenda.

A suggestion that came out of the discussion in meet and greet was the potential of creating an ask the expert list? Based on each persons area of expertise,could be list of people working in specific areas or used internally. Could be on confluence? Maybe something to think about in terms of support for the community or something to discuss at EDDI23 side meeting or birds of a feather.

**Next meeting**

* + [Note Taker](https://docs.google.com/document/d/1AiMhHm7wWwUjEQaQSlz1hyTVv7hDS39tbF6spqCI9Mk/edit): Hayley Mills?
  + In person EDDI side meeting