# **DDI Training Working Group**

**Tuesday February 1, 2022**

9am (EST), 2pm (UTC), 3pm (CET), 4pm (CAT/EET)

Zoom-Meeting: <https://us06web.zoom.us/j/89284874764?pwd=NnRnNS9mZDFINUxINjdXRTBOdlJxdz09>

Password : Training

Group email alias: ddi-training@icpsr.umich.edu

Group information and documents in [Confluence](https://ddi-alliance.atlassian.net/wiki/spaces/DDI4/pages/7864375/Training+Group)

Group information and documents in [Google](https://drive.google.com/drive/folders/1k7QbPH2QgpUr5ikBAp15siY_9tg_3YZm)

DDI Training Material: <https://zenodo.org/communities/ddi_training_material/>

*\*Please ‘bold’ your name if you are here!*

Present: **Alina Danciu (Sciences Po)**, **Hayley Mills (CLOSER),** **Jane Fry (Carleton U)**, **Dan Gillman (US Bureau of Labor Statistics),** **Arofan Gregory (Consultant)**, **Kathryn Lavender (NACDA - ICPSR)**, **Laura Molloy (FAIRsFAIR, CODATA)**, **Lucie Marie (Sciences Po),** **Hilde Orten (Sikt), Geneviève Michau**d (Sciences Po), **Jared Lyle (DDI Director)**), **Christophe Dzikowski (INSEE)**

Regrets: [Adrian Dușa](mailto:dusa.adrian@unibuc.ro), [Kaia Kulla](mailto:kaia.kulla@stat.ee)

Absents : Alexandre Mairot (STETHOS), Shelly Petrinko (ICPSR), Flavio Rizzolo (Statistics Canada)

**Chair**: Alina Danciu; **Note taker:** Dan Gillman

### **Agenda/Notes:**

#### **1a. New Mandate (Jane)**

* **Discussion on one of the 2021/2022 missions of the group** (according to the[**Scientific Plan**](https://ddialliance.org/sites/default/files/DDIAlliance_Scientific_Work_Plan_2021-2022.pdf)**) :** Establish training collaborations with FAIR related organizations (FAIRsFAIR, GO FAIR, RDA, EOSC etc. Alina and Hayley are interested to know if there are actions related to this mission.
* Laura Molloy works with FairsFair and [published some training materials to that audience](https://www.fairsfair.eu/competence-centre/training-library). Also, some of the training workshops were CODATA events.
* Several attempts existed to reach GO FAIR from the part of the DDI Training Opportunities Subgroup. Laura is our insider and can be of good advice on this subject, as she is a part of Go FAIR and she also co-chairs two RDA Interest Groups.
* **DDI Scientific Community Meeting (January 27, 2022 from 14:00-16:00 UTC)**

Agenda of the meeting was :

* + Introduction to the Scientific Board and the Working Groups and their work in relation to the Scientific Plan
  + Mapping between specifications
  + DDI URN resolution and the work of the URN Resolution Temporary Working Group
  + Feedback from the participants (frequency of meetings, topics…)

Video recording of the meeting on the DDI Alliance YouTube channel: <https://www.youtube.com/watch?v=ZjaFghtHIpA>

Slides available on the DDI Scientific Board collaboration wiki: <https://ddi-alliance.atlassian.net/wiki/spaces/DDI4/pages/2791768071/Meetings+of+the+Scientific+Community>

**SB Meeting results**

* One plenary meeting each year, where everyone interested is invited
* Discussion about the Alliance maintaining a network of repositories
* Get feedback from scientific experts about what the Alliance needs to focus on
* An interactive meeting - better to get input from the Alliance to the Scientific Board.
* How about using [Slack](https://slack.com/intl/fr-fr/) as a group ?

This would avoid sending long e-mails and allow us to be more reactive. There are questions about bandwidth and transparency (are old threads always available?). The group thinks that the distribution list works and that Slack is not necessarily needed at this point.

Nota bene : The DDI Alliance is transferring mailing list hosting from Mailman to Google Groups. The transfer will happen on February 7, 2022.

**ACTION** : Alina will consult with Jared about the new Google approach on the distribution list and check that all the members are present (some problems with Geneviève Michaud’s e-mail, as she did not get the last Zoom invitation)

#### **1b. Previous Meeting notes -** [January 11, 2022](https://docs.google.com/document/d/1w0xB4VdXaBZJbSgvv_NQocsd160jDseZ8cCpAJF-oxI/edit#heading=h.gjdgxs)

* Comments on prior notes?
* No comments for the group.

### **2. Reports from the subgroups (please add notes before the meeting)**

#### **2a.** [**Slide Review sub-group**](https://ddi-alliance.atlassian.net/wiki/spaces/DDI4/pages/1831305239/Meetings+and+Actions) **(Chair - Kathryn)**

* Suggestions were added to the 2022 webinar list that the Training Opportunities Group proposed. The group is working to finalize slide decks on Concepts, Data quality, and Unit, Unit Type, Universe, Population topics
* The subgroup will continue to meet near the end of each month.

Related actions:

* **ACTION**: Technical topics that are in the slide decks, and have been reused for years. Arofan to look at older technical examples - see what can be used for slide decks/webinars. Arofan will consult with Achim and get back to us until the next meeting. Should they be published in Zenodo later?

#### **2b. Training Opportunities sub-group (Chair- Hilde)**

Several training requests were received. Arofan had a meeting with The American Political Science Association (APSA). Two other requests are pending and will be answered by the subgroup.

Concerning the [webinars to be organised in 2022](https://docs.google.com/document/d/1pVhh8TsipIUAEuhGqG9egpBt_ATA-hF9/edit#heading=h.gjdgxs), after a discussion, the following topics are chosen :

**DDI Working Together with Other Standards**

**Vive les Métadonnées! +4**

**Survey of Implementation Examples/Use Cases CDI +1 (later, post-release)**

**CV, CESSDA Workbench, SKOS (XKOS best practice by June)**

**Metadata Uplift - PDF/Excel to Structured DDI Documentation**

**How to Document Variables w/ DDI L and CDI - Variable Cascade (+2/-)**

The Subgroup will do at least four of them, but the idea is to try and realise the six.

**3. Publication of webinars**

* Laura: embedding issue, CODATA can do whatever works best. When uploaded to Zenodo, the link to be sent to Laura. Possibly cross-link in Zenodo so that there is one DOI - check with CODATA regarding cross-linking inside of Zenodo.
* **Note this will also cover the presentations** at the EDDI Training Fair and (re-)used the training materials They have already been added to [CODATA website](https://codata.org/initiatives/data-skills/ddi-training-webinars/european-ddi-conference-2021-training-fair/) but do they need adding to Zenodo.
* **ACTION :** Arofan to chase people who did not send their EDDI FAIR presentations to Laura. Then, Laura will publish this in Zenodo by the next meeting (1 March).
* **ACTION:** Jane, Anja, Laura, Jared, Barry, Simon collaborate on best approach going forward; send questions to Laura. Jane will schedule something with Barry, Laura and Jared first.

#### **4. Webpages update (Jane)**

Related actions:

* **ACTION:** Events pages- Jane will work with Marketing on this
* **ACTION**: We need to check if we did an official announcement of the release last time - if not we should do one. (Anja Tweeted it, but maybe not mailing lists.) Jane to contact Barry. We have to come up with a process on how to do that, Jane to send it to the press secretariat@ddialliance.org. Also to coordinate with the CODATA list, as part of the announcement. Jared to send relevant messages to Laura for the relevant CODATA list. Jane will put together a spreadsheet.
* Group is about to reconvene after a break.
* Laura will be in the meeting.

Follow-up :

* No update, Barry has been away. He is back now so Jane can start on these items.

### **5. Report from the Chairs (Alina)**

* **Name of the group and mandate**
  + Alina and Hayley met Flavio, the Scientific Board contact for this group on Thursday, January 20, 2022. Flavio is very happy to work with us. We had a discussion on the group name change, on the mandate or mission, which are in the Scientific Plan. Flavio will try participating in our meetings if time. Subgroups, feel free to send him an invite also (one per year )?
  + At the SB meeting this week with the WG chairs, there will be a discussion about this. Are we a working group or a committee? **Answer : a working group.**
  + Need a more uniform way to describe the working groups.
  + Creating standing committees needs a change in the by-laws. Needs discussion.

**Mandate (Mission)**

* + Our [current mandate/Mission is described in this document](https://docs.google.com/document/d/1SJqbObe1QM4TVhc_n_QQbTGmkV8XkLYhcfbCf9qGtEU/edit)
  + This document needs to be revised with a forward-looking document.
  + Need to train the trainers. Available materials have greatly increased.
  + DDI might be able to complement CODATA training in data management for young researchers.
* **ACTION ALL**
  + Review the mission document and make recommendations about what we think the WG should be doing or people want to do.
  + Add comments liberally
  + **Deadline : January 13, 2022**

### **7. Next meeting**

* + Note taker: Geneviève
  + Tuesday 1st March 2022
  + 9am (EST), 2pm (UTC), 3pm (CET), 4pm (CAT/EET)
  + The Zoom details to be circulated